

College Tuition Advance Form  
(Degree Seekers Only)

I, \_\_\_\_\_ received advance in the amount of \_\_\_\_\_ for  
name

\_\_\_\_\_ Semester for the following class \_\_\_\_\_.

The advance has been issued to me out of the \$400 supplement I am to receive after successful completion of my class. Upon completion of the class I will receive the balance of the supplement if a balance is due me.

I understand that if I terminate my employment with Head Start before successful completion of my class, that the money advanced to me will be withheld from my last paycheck.

If a satisfactory grade (C or better) is not earned in the class, I will repeat the class at my own expense within one year. No advance will be given for the repeat class.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Training Manager

\_\_\_\_\_  
Date

Supplement            \$400.00  
Advance Amount

\_\_\_\_\_  
Amount Due You