

## **Sequatchie Valley Head Start New Child Fax Form for Late Enrollees**

Child's Name \_\_\_\_\_

Center \_\_\_\_\_

Class: \_\_\_\_\_

Enrollment Date: \_\_\_\_\_

Please fax this form for children who are late enrollees. If you have already sent the record to SPO, only fill out the top portion of this form. If you have not sent the record, please fax the following information for this child to SPO:

\_\_\_\_\_Emergency form

\_\_\_\_\_Physical (If family has taken child for exam) or documentation of physical exam appt.

\_\_\_\_\_Immunization Record

**NOTE: Children's records must be sent to SPO within five calendar days.**

Comments:

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