

Recruitment Tool

POINT SYSTEM

POSSIBLE POINTS	CRITERIA	ACTUAL POINTS
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AGE - choose only ONE

0	3-year-old (turns 3 before September 30)	
40	4-year-old (turns 4 before September 30)	
60	4-year-old (turns 5 between May 1, 2009 - September 30, 2009)	

FAMILY TYPE - choose only ONE

60	Not the child's parent (other member, guardian)	
50	Foster parents	
40	One parent	
30	Two parents	

DISABILITY - choose only ONE (see other page for disability categories)

100	Diagnosed disability with Individual Education Plan (IEP)	
80	Suspected disability without IEP (verification required)	
60	Neither available nor enrolled in school based program	

INCOME - choose only ONE (see other page - \$ chart and # of family members)

100	Foster child (eligible for assistance)	
100	Homeless (due to economic hardships)	
100	Public assistance (eligible for TANF/SSI)	
60	Income eligible (0% - 100% of FPL)	
20	Second income category (101% - 130% of FPL) (slots limited to 35% of enrollment)	
0	Over-income (greater than 130% of FPL) (slots limited to 10% of enrollment)	

(income considered as primary enrollment fact)

OTHER - select as needed (see other page for more information)

100	Protective service referral (open case)	
100	Income eligible from Evenstart /20 hr GED program	
80	Referral from another agency	
50	Primary Language other than English	
40	Family Crises (ex. custody battle) short term condition	
40	High risk family (ex. a disability) long term condition	
40	Teen mother (delivered a child under age 18)	
40	Severe child health problems (specify in comments)*	
40	Single parent working or in school	
40	High risk housing (specify) - OTHER PAGE	
40	Eligible for child care certificate	
20	At least one parent not high school graduate	
80	Needs child care for parent to work /school (30 hrs)	
20	Sibling of current or past Head Start child	

TOTAL POINTS

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Applicants who are age eligible, income eligible and receiving child care certificates may enroll immediately during the summer months.

COMMENTS: _____

Form completed by: _____ Date: _____

Reviewed by: _____

Policy Council approved XX-08

***This category requires management approval:** _____