

FOR POSTING JOB OPENING

POSITION AVAILABLE: Family Partnership Assistant / Bus Driver (must be willing to secure CDL License within 90 days) This position also works directly with preschool children. It is scheduled for 207 paid days (includes 9 holidays and 9 vacation days) generally during the public school year.

WORKSITE LOCATION: Spring City Center

PUBLIC ADVERTISEMENT (DATES, WHERE): Dayton Herald - Rhea County
October 2001

SUMMARY OF QUALIFICATIONS:

Minimum Qualifications: High School Diploma or GED and at least two years experience in working with families or children in meeting social services needed. Must be willing to pursue college training independently with agency support. Some computer experience needed. Must be able to transport families in agency or personal auto on occasional basis.

Desired Qualifications: A four-year degree in a related field, with experience in social services delivery is desirable; CDA or SSCBT credential, high level of computer skills, experience managing a child care / development program.

DATE OF CLOSING (applications for the specific position may not be accepted after this day): **October 12, 2001** Day may be extended, as available other staff may substitute.

Applications must be received and processed through the office located in South Pittsburg.
(423) 837-6724 or 1-800-762-8432

A copy of our application form may be at the location, but since the form may be revised and requires some demographic data that is used for tracking purposes only, we prefer that no applications or resumes be left at the ten centers operated by the Agency. Your application or resume MAY be kept on file for up to 12 months, and we may contact individuals if other positions become available during the year.

Transfer applicants from within Agency should write a letter of interest.