

Policy number: V-3

Subject: WEAPONS

Revision:

Approved: Agency Board:
Policy Council:

June 28, 2006
May 17, 2006

PURPOSE:

To prevent violence and to maintain a safe work environment SVPDA prohibits all unauthorized persons who enter its premises from carrying a handgun, firearm, knife, or other prohibited weapon of any kind regardless of whether the person is licensed to carry the weapon or not.

PROCEDURE:

1. Any individuals in violation of this policy will be subject to the disciplinary action, up to and including suspension / termination and/or legal action as appropriate.
2. All individuals are encouraged to report incidents of threats or acts of physical violence of which he/she is aware. The report should be made to the Program Administrator or the Health Manager.
3. Staff may not carry a handgun in an agency owned or private vehicle used for business activity, regardless of whether the person is licensed to carry the weapon or not.